CKCS School Council AGM Meeting Minutes Oct 19, 2026

Recorded by Tannis McMillan and Ashley Grimes

Attendees: April Thomas, Jill Sampson, Tamara Rutz, Tara McMillan, Kwabena Tontoh Kankam-Yeboah, Amy Nicholl, Klara Van Straten, Kieran Weinkauf, Andrew Brysiuk, Amy Lavigne, Jessie Shaw and Galyna Lopushanska.

1. Call to Order Meeting called to order at 7:02 pm.

2. Executive Nominations

a. Chairperson

- Jill nominated Tamara.
- No other nominations.
- Tamara accepted.
- All in favour.

b. Vice Chairperson

- Jill nominated Tannis.
- No other nominations.
- Tannis accepted.
- All in favour.

c. Secretary

- Jill nominated herself.
- No other nominations.
- All in favour.

d. Treasurer

- Jill nominated April.
- No other nominations.
- April accepted.
- All in favour.

e. Community Member at Large

- N/A

3. Signing Authority Signing authority can stay the same with Tamara, April and Joanna.

4. Meeting Dates and Times Second Monday of each month at 7:00 pm.

5. Adjournment Meeting adjourned at 7:11 pm.

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i. **Call to Order/Prayer.** Meeting called to order at 7:12 pm.

ii. **Additions to Agenda/Acceptance of Agenda.** Added to old business to talk about the potential letter to Town Council about the new school. Jill accepted the agenda.

iii. **Acceptance of Minutes.** Tannis accepted the September minutes.

iv. **Correspondence.** None.

v. **Reports**

a) Chairperson (Tamara) Nothing new.

b) Trustee (Sir Bolin)

- There is a potential joint planning agreement with the town and Clearview to possibly help find a school site.
- Approved online learning program.
- A Provost colleague is trying to pilot team transport.
- Potentially, if each school council and district could fund half of a bus or some kind of transport, administration will look into it.
- Mandatory closure for the central office over Christmas break from December 23 to January 3.

c) Teacher (Klara)

Past Events

- Truth and Reconciliation Day – Healing Circle – Father RK and Religious Team
- Junior High Dance – Great turnout; about 185 students attended
- Catholic Education Sunday

Upcoming Events

- **October 19–23:** Catholic Education Week
- **October 23:** School Mass, Grade 4s receive Bibles
- **October 30:** Halloween Parade at 1:15 pm
- **November 2:** Student teacher starts in Kindergarten
- **November:** Curling Tuesdays and Fridays
- **November 11:** No School – Remembrance Day
- **November 19:** Parent-Teacher Interviews
- **November 20:** PD Day
- **November 25:** Citadel Theatre – Grades 4–9
- **November 27:** School Mass
- **December 3, 10, 17:** Canyon Ski – Grades 5–9
- **December 7:** CTF Trailer Arrives
- **December 16:** Advent Concert
- **December 17:** Whole School Christmas Meal
- **December 18:** Mass, Christmas Break Starts

Additional Updates

- Father RK will continue visits into November and December.
- New hot lunch ordering system seems to be successful.

PE Teacher/Coordinator Updates

1. Citadel Theatre for Grades 4–9. Looking into finding something suitable for K–3 in Red Deer.
2. Grades 7–9 Track and Field will be joining Stettler Middle School.
    - K–6 Track and Field will be joining Big Valley.
3. K–4 tubing at Canyon; Grades 5–9 skiing.
4. Discussion about whether School Council would contribute towards bussing to lower costs for students.
    - Approximately $550 per bus to Red Deer.

d) Principal (Tara) report has been deployed.

2026–2027 School Pillars

Our five School Pillars were approved by Senior Administration on October 7, 2026. These pillars guide our school goals and the work we are doing throughout the year.

1. Faith

- Our Catholic Social Teaching focus for October is **The Common Good** — teaching students how we can use our gifts and actions to help others, even when it means making sacrifices.
- Continuing to focus on our faith theme of **Beauty** throughout our school.
- **Beauty in the Classrooms:** Sharing beautiful moments of learning, faith, and kindness on our social media.
- **God-Given Gifts:** Celebrating students and their unique gifts and talents by featuring their pictures on our school TVs.

2. Instructional — Reading

Alberta Education Literacy & Numeracy Screeners

- Grade 1–5 government screeners have been completed.
- Grade 1–3 results have been sent home to parents.
- Grade 4–5 results were not what we expected. Unlike Grades 1–3, the government did not provide a parent report for these grades.
- Staff spent part of our October PD Day learning how to understand the results and use them to support students.

Star Reading Assessment

- Students in Grades 2–9 have completed the Star Reading Assessment.
- We are reviewing the results and working on:
    - Creating school tracking forms to compare results with our other reading assessments and track student growth over time.
    - Preparing clear explanations for parents to help them understand their child's reading results.
    - Organizing small-group reading supports, both inside and outside the classroom.
- Reading reports will be sent home to parents soon.

Next Steps

- Next week, we will try the Star Math Assessment with one grade before deciding how to move forward.
- Continue using assessment results to identify where students need support and how we can help them improve.

3. Inclusive Education

- **Individualized Program Plans (IPPs)** are being completed for students who require them.
- **English as an Additional Language (EAL) Benchmarks** are also underway.
- Parents whose children have an IPP or EAL Benchmarks should receive these documents soon.
- Continuing to work with teachers on ways to adjust instruction and provide supports to meet different student needs.

4. Assessment

- PowerSchool has been set up to follow our division's assessment procedures.

- Teachers have met in grade groups to make sure we are using PowerSchool consistently.
- Our next step is making sure parents can access PowerSchool and understand how to check their child's progress. We do this each year.

5. Pedagogical Support

- Teachers have established classroom routines, expectations, and learning environments to support student learning.

School Council Discussion — Parent Feedback

Reading & Literacy: Helping Parents Understand Student Progress

As we continue improving how we assess and support reading, we want to make sure parents understand how their children are doing.

Question for Parents:

When it comes to your child's reading progress, what information do you feel you are missing or would like to better understand?

Some things to think about:

- Are reading assessment reports easy to understand?
- Do you know if your child is reading at grade level and making progress?
- Do you understand what the school is doing to help your child improve their reading?
- What information would help you support your child's reading at home?

Our Goal:

We want parents to receive more than just scores and reports. We want them to understand what the results mean, how their child is progressing, and what we can do together (at school and at home) to support their learning.

e) Treasurer (April)

Balance September 7, 2026: $6,437.06

Fundraising for School Year (Net)

Fundraiser	**Amount**
Chocolate Sales	-$2,350.08
Hot Lunch	$41.75
Hot Lunch – Junior High Leadership	$2,055.00
Uptown Office Supplies Fundraiser	$600.00
Total	**$346.67**

ECACS – School Council Grant

$0.00

Spending to Date

Expense	**Amount**
Bank Charges	$0.00
Staff Appreciation	$0.00
Teacher Classroom Supplies	$0.00
Total	**$0.00**

Balance October 19, 2026: $6,783.73

Future Spending

Expense	**Amount**
Teacher Classroom Supplies	$1,950.00

Balance After Future Expenses: $4,833.73

vi. Committees

- **Hot Lunch (Ashley & Tannis) –** October was Melissa Burton.
  We have helped just count money.
  Not sure what November will bring.

- **Fundraising –** Chocolate sales: 14 boxes left in the office.
  36 outstanding.
  Tara can send a message asking parents to start bringing in the rest of the money.
  Discussion about potential interest in a parent society if someone wanted to spearhead it.
  Anyone associated with the school or holding a parent council position would not be able to be part of it.

7) Old Business

7. Old Business

a. School Pillars

Three pillars were selected:

1. Performing Arts (Rising Star Theatre?)
2. Mental Health and Wellness
3. Life Skills and Leadership

Parent Council to bring ideas for these areas to the next meeting.

b. Jersey

- Tannis will bring more information to the November meeting.

c. Letter to Town Council Regarding New School

- A letter with a firm position stating that a new school would not hurt our attendance.
- Kwabena will draft a letter.
- Potential for a big lot in town, but unsure if the price would be appropriate.
- More to come on the potential lot.

8) New Business. None.

9) Next Meeting: November 9th at 7:00pm.

10) Adjournment, Prayer. Meeting adjourned at 8:42 PM by Tamara.